



toirma.org

TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

RISK REMINDER

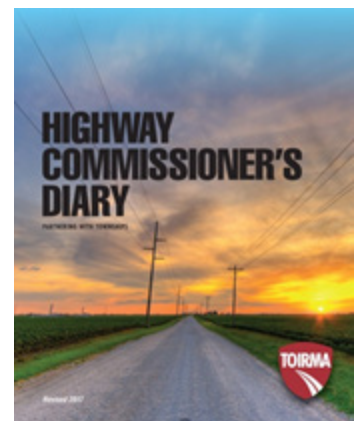
Warning Signs



Place all temporary Road Construction and Warning Signs where needed. Please DOCUMENT! DOCUMENT! DOCUMENT!

When documenting in the Highway Commissioner's Diary, at a minimum, please include the following:

- How/When notified of the situation
- Time of sign placement
- Location of sign
- Take a photo
- Subsequent daily inspections (a temporary sign should be inspected and documented every 24 hours)



For more information, contact TOIRMA at (888) 562-7861

CLAIM REPORTING HOTLINE (844) 562-2720 | Available 24/7