Executive Office
3217 Northfield Drive
Springfield, IL 62702-1400
(217) 744-8010
(217) 744-8011 Fax
Toll Free (888) 562-7861
toirma.org

Jim Donelan
Executive Director
jdonelan@toirma.org

Matt Knight
Associate Director
mknight@toirma.org

Mickey Goral
Member Services Associate
mgoral@toirma.org

Pat Jacob
Administrative Assistant
pjacob@toirma.org

Human Resources Help Line
(888) 472-6785 (All calls promptly returned within 24 hours.)

All TOIRMA members have access to Human Resources professionals to assist in answering employment-related questions and issues.

The Human Resources Help Line covers many areas such as: Discipline & Documentation • Legal Termination • Discrimination

Another service brought to you by TOIRMA.

Executive and Claims
Towne Centre Building, 2 East Main Street, Suite 208, Danville, IL 61832-5852
(217) 446-1089 • Toll Free (800) 252-5059

Customer Service
Danielle Smith, ext. 1204
(217) 444-1204 Direct Line
(217) 477-6604 Fax
dsmith@ccmsi.com

Ashley Bell, ext. 2186
(217) 444-2186 Direct Line
(217) 477-7417 Fax
abell@ccmsi.com

Beth Eyrich, ext. 1139
(217) 444-1399 Direct Line
(217) 477-6739 Fax
beyrich@ccmsi.com

Simphi Lenover, ext. 1128
Account Manager
(217) 444-1128 Direct Line
(217) 477-6628 Fax
slenover@ccmsi.com

Claims
Bailey Ellison, ext. 1418
(217) 444-1418 Direct Line
(217) 477-3038 Fax
bellison@ccmsi.com

Jessica Stitt, ext. 1191
(217) 444-1191 Direct Line
(217) 477-6691 Fax
jsstitt@ccmsi.com

Kim Rosdail, ext. 2165
(217) 444-2165 Direct Line
(217) 477-7432 Fax
krosdail@ccmsi.com

Erica Sandlin, ext. 1263
(217) 444-1263 Direct Line
(217) 477-6863 Fax
esandlin@ccmsi.com

Anitra Calvert, ext. 1372
(217) 444-1372 Direct Line
(217) 477-6490 Fax
acalvert@ccmsi.com

Julie Flynn, ext. 1245
(217) 444-1245 Direct Line
(217) 477-6645 Fax
jflynn@ccmsi.com

Katie Musgrave, ext. 1349
Claim Supervisor
(217) 444-1349 Direct Line
(217) 477-6649 Fax
kmusgrave@ccmsi.com

Loss Control
Sean Richardson, ext. 1384
(217) 444-1384 Direct Line
(217) 477-6884 Fax
sean.richardson@ccmsi.com

Tyler Knight, ext. 1387
(217) 444-1387 Direct Line
(217) 477-6887 Fax
tknight@ccmsi.com

TOIRMA CONTACT INFORMATION SUMMER 2020
TOIRMA CONTACTS
TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

CLAIM REPORTING HOTLINE
(844) 562-2720 | Available 24/7 | toirma.org/claims-management
To report a claim, please call (844) 562-2720 with the following information:

**TOWNSHIP - TOWING/GLASS CLAIM**
- Township Name & County
- Mailing Address
- Phone#
- Date of Loss
- Year, Make & Model of Vehicle/Equipment

**TOWNSHIP - AUTO/INLAND MARINE/PROPERTY**
- Township Name & County
- Mailing Address
- Phone#
- Date of Loss
- Year, Make & Model of Vehicle/Equipment
- Address of Property Damaged
- Description of How Damage Occurred
- Description of Damage
- Township Driver Name & Phone#

**LIABILITY CLAIM**
- Township Name & County
- Mailing Address
- Phone#
- Date of Loss
- Time
- Location
- Description of Incident
- Name, Address, Phone# of party claiming damage or injury
- Witness Name & Phone#
- Authorities & Report#

**WORKERS’ COMPENSATION CLAIM**
- Township Name & County
- Mailing Address
- Phone#
- Date of Loss
- Time
- Location
- Employee Name, Address, Phone#
- Employee DOB, SSN & Date of Hire
- Employee’s Direct Supervisor
- Employee’s Job Description
- Description of Injury
- Body Part Involved
- Witness Information
- Treatment Facility Information
- Wage Statement if Lost Time

**Claim Staff**

**Bailey Ellison,** ext. 1418  
(217) 444-1418 Direct Line  
(217) 477-3038 Fax  
bellison@ccmsi.com

**Jessica Stitt,** ext. 1191  
(217) 444-1191 Direct Line  
(217) 477-6691 Fax  
jstitt@ccmsi.com

**Kim Rosdail,** ext. 2165  
(217) 444-2165 Direct Line  
(217) 477-7432 Fax  
krosdail@ccmsi.com

**Erica Sandlin,** ext. 1263  
(217) 444-1263 Direct Line  
(217) 477-6863 Fax  
esandlin@ccmsi.com

**Anitra Calvert,** ext. 1372  
(217) 444-1372 Direct Line  
(217) 477-6490 Fax  
acalvert@ccmsi.com

**Julie Flynn,** ext. 1245  
(217) 444-1245 Direct Line  
(217) 477-6645 Fax  
jflynn@ccmsi.com

**Katie Musgrave,** ext. 1349  
Claim Supervisor  
(217) 444-1349 Direct Line  
(217) 477-6649 Fax  
kmusgrave@ccmsi.com