



PARTNERING WITH TOWNSHIPS

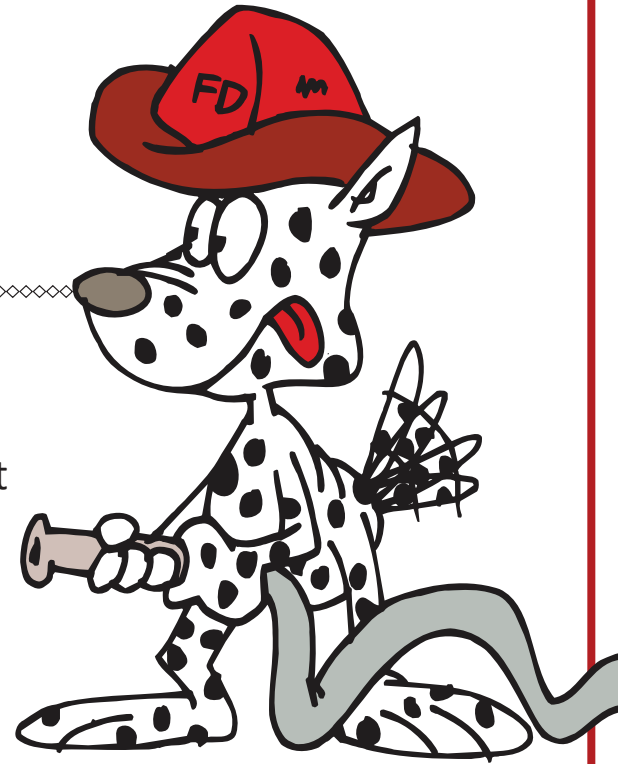
TOWNSHIP OFFICIALS OF ILLINOIS RISK MANAGEMENT ASSOCIATION

# RISK REMINDER

## Fire Prevention Week

This is a good time to check your smoke detectors and change the battery. Even hard-wired smoke alarms may have batteries. Check your detectors at home as well as in your municipal buildings. Here are some other things to do:

- Review your emergency exit plan. Create one if you don't have one.
- Make sure exits are not blocked.
- Inspect facilities looking for fire hazards such as worn electrical cords and improperly stored flammables, including aerosols.
- Check fire extinguishers for location (hanging on wall near exit), level of charge and up-to-date inspection tag.
- Train employees on use of extinguishers. This can be done through your local fire department, vendor of extinguishers or your Loss Control Consultant



Remember the proper way to use a fire extinguisher is:

- Pull the pin
- Aim low, point extinguisher at base of fire
- Squeeze the lever
- Sweep the nozzle from side-to-side

**For more information, contact your Loss Control Consultant at (888) 562-7861**

CLAIM REPORTING HOTLINE (844) 562-2720 | Available 24/7